

Part 'A'

**WEST HERTFORDSHIRE CREMATORIUM JOINT COMMITTEE**

**Manager & Registrar's Report  
13th June 2022**

**1. REMEMBRANCE SERVICE Sunday 10<sup>th</sup> July 2022**

We started the planning in early April for this year's Open Air Service. After having to cancel the service for the last two years due to Covid restrictions we are looking forward to hosting this important event. The retiring collection this year will be for the Hospice of St Francis in Berkhamsted. All are welcome.

**Recommendation: "THAT THE INFORMATION BE NOTED"**

**2. ANNUAL USER GROUP MEETING**

Again we have been unable to hold a User Group meeting for the last two years but hope to be able to hold one later in the year. I will then report any issues in the January meeting.

**Recommendation: "THAT THE INFORMATION BE NOTED"**

**2. EMISSION TEST RESULTS**

The annual emission monitoring tests took place at the end of January. The test results were overall good but Cremator 1 failed very slightly on chlorides. To resolve this the carbon filter is due to be regenerated shortly in agreement with our EHO Fay Rushby.

**Recommendation: "THAT THE INFORMATION BE NOTED"**

**4. PANDEMIC**

The Crematorium continues to recommend that masks are worn in the Chapels for services where possible. Staff in the Chapels continue to wear them as they are meeting so many people each day. We continue to work on an appointment basis in our reception area as we feel this gave a better service to the bereaved.

We have had staff off with Covid throughout the last few months as well as three members of staff who have had to be off longer term with mental health issues following the pandemic. They were and are being supported by their GPs as well as the Employees Assistance program.

**Recommendation: "THAT THE INFORMATION BE NOTED"**

5. **WEBCASTING AND SERVICE RECORDINGS**    **see Appendix A**

Webcasting and service recordings continues to be popular. We have also just placed the order to have screens put in both the Chapels so that families can have visual tributes during the service. I have attached a table of fees that other Crematoria charge for visual tributes, and I would like to suggest the fees of £20 for a holding photo, £50 for a slide show of up to 25 photos with no music and £80 for a slide show of up to 25 photos with music.

**Recommendation:**    **“THAT MEMBERS AGREE THE FEES FOR VISUAL TRIBUTES”**

6. **CREMATION FIGURES**

<b>YEARS</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>
<b>JAN-MAY</b>	1367	1746	1360	1229

These are the Crematorium figures for the period 1<sup>st</sup> January – 31<sup>st</sup> May for the last five years for your information.

This shows that our cremation figure for this year is slightly lower than in previous years, but I think this is still a consequence of the excess deaths in 2020.

**Recommendation:**    **“THAT THE INFORMATION BE NOTED”**